

Select (Spacebar)

Ctrl = Add to selection Shift = Toggle in/out of selection Shift+Ctrl = Remove from selection Ctrl+A = Select All



Paint Bucket (B)

Ctrl = Adjacent fill Shift = Replace all matching faces Shift+Ctrl = Replace matching faces on object.





Rectangle (R)

Length, Width + Enter = Dimension



Circle (C)

Shift = Lock in current plane Radius + Enter = Dimension Number + S + Enter = Segments



Polygon

Shift = Lock in current plane Radius + Enter = Dimension Number + S + Enter = Segments



Move (M)

Shift = Lock to current axis Arrow keys = Toggle axis lock Ctrl = Toggle copy Alt = Toggle auto-fold Number + Enter = Distance



Rotate (Q) Ctrl = Toggle Copy Number + Enter = Angle Rise:Run + Enter = Slope



Scale (S)

Ctrl = Scale about center Shift = Scale Uniformly Number + Enter = Scale Factor Number w/ units = Length



Tape Measure (T)

Ctrl = Toggle create guide Arrow keys = Toggle axis lock Number w/ units = Length Measure two points, type dimension = Resize model



Protractor

Ctrl = Toggle create guides



Ctrl = Toggle create guides



Orbit (0)

Shift = Pan Ctrl = Free orbit Middle mouse button = Orbit



Zoom (Z)

Shift = Change field of View



Position Camera

Drag mouse = lock parallel view



Walk

Shift = Move Vertically Ctrl = RunAlt = Run through entities Dimension + Enter = Eye height



Make Component



Eraser (E)

Ctrl = Soften/Smooth Shift = Hide Shift+Ctrl = Unsoften/Unsmooth



Line (L)

Shift = Lock to current axis Arrow keys = Toggle axis lock Length + Enter = Dimension



Arc (A)

Radius + R + Enter = Dimension Number + Enter = Buldge Number + S + Enter = Segments



Freehand



Push/Pull (P)

Ctrl = Toggle make new face Double-Click = Repeat distance Number + Fnter = Distance



Follow Me

Alt = Use Perimeter as extrusion path



Offset (F)

Double-Click = repeat offset dimension Number + Enter = Distance



Dimension





Text



3D Text







Zoom Extends (*Shift + Z)



Dimension + Enter = Eye height





Section Plane

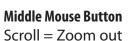
master**Sketchup**.com

Keyboard Shortcuts for Using Sketchup

One of the best ways to improve your speed when using Sketchup to make 3D models is to learn and use the keyboard shortcuts built in to the program. It allows you to keep one hand on the mouse at all times so you can quickly continue to draw. Print out this reference sheet and keep it handy while you're using Sketchup.

TIP: Don't forget, you can also create your own keyboard shortcuts. Go to Window -> Preferences -> Shortcuts -> and specify your own shortcuts for tools you use most often. Write in your own shortcuts for the tools that don't have any. I like to use (X) to hide the rest of the model when I'm editing a component, and (N) to hide the selected entity.

Go to www.MasterSketchup.com to learn more tips and tricks, watch tutorial videos, and get the latest news about Sketchup



Click + Drag = Orbit

